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Environmental Policies

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UNDERSTANDING THE ORGANIZATION AND PROGRAM/ACTIVITY STRUCTURES

JUNE, 1984

Date Due

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Understanding the organization
and program/activity structures /

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ONTARIO MINISTRY OF THE ENVIRONMENT

UNDERSTANDING THE ORGANIZATION AND PROGRAM/ACTIVITY STRUCTURES

HAZARDOUS CONTAMINANTS
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JUNE, 1984

POLICY AND PLANNING BRANCH

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INTRODUCTION

This document outlines the various programs and activities of the Ministry of the Environment and identifies the particular Branches and sections of Branches which are responsible for each activity.

Both the Program/Activity structure (Figure 1) and the Organization structure (Figure 2) were revised in 1982 in line with the new Ministry goal statement and corporate objectives.

Ministry Goal

To achieve and maintain a quality of the environment, including air, water and land, that will protect human health and the ecosystem and will contribute to the wellbeing of the people of Ontario.

Corporate Environmental Objectives

1. To ensure that drinking water supplies are adequate for the protection of human health.

2. To ensure that all surface waters are of a quality which is satisfactory for aquatic life and recreational uses.

3. To protect the quality of ground water for the greatest number of beneficial uses.

4. To ensure the fair sharing and conservation of surface and ground water.

5. To encourage the development of a water supply and sewage treatment infrastructure that will support the Province's economic and social development.

6. To ensure an ambient air quality in Ontario that will have no detrimental effects on human health, or on the natural environment. & agriculture ?

7. To reduce or prevent detrimental effects on land, flora, fauna and people resulting from wastes not discharged to air or water.

X 8. To promote the safe and proper use of pesticides.

9. To provide for the consideration of natural and environmental factors in the decision-making processes of the proponents of major undertakings.

? 10. Establish standards, guidelines, objectives to protect human health & environment from hazardous compounds & to police for compliance

THE PROGRAM/ACTIVITY AND

ORGANIZATION STRUCTURE COMPARISON

PROGRAM	PROGRAM DESCRIPTION
Ministry Administration	The function of this program is to provide financial, administrative, corporate policy, planning and coordination of research as well as analytical services, personnel support and systems development. Legal and communication services are also included within this program.

Activities	Activity Description	Organization Components
1. Main Office	The Main Office is responsible for the overall management of the Ministry, broad policy formulation and the administration and implementation of legislation pertaining to the Ministry. This activity includes the coordination of the Affirmative Action Plan and the office of the French Language Coordinator.	- Minister's Office - Deputy Minister's Office - Senior Advisor to the Minister - Executive Director's Office, Finance & Administration - French Language Coord. - Affirmative Action
2. Financial Services	The Financial Services Activity provides a wide range of financial support services to all activities of the Ministry, while ensuring that all expenditure transactions conform with the approved control and established Provincial and Ministry policies and procedures.	- Accounts Branch
3. Supply and Office Services	The Supply and Office Services Activity provides administrative services to Ministry Branches and programs in conformity with the administrative policies of the Government and the priorities and requirements of the Ministry.	- Administrative Services Office

Activities	Activity Description	Organization Components
4. Personnel Services	This activity provides assistance and advice on all aspects of personnel administration including recruitment, classification, staff training, employee benefits and records, counselling, employee relations and employee payrolls. The Training and Certification Program for Plant Operators and the Safety Program are also included in this activity.	- Human Resources and Personnel Development Branch
5. Information Services	This activity plans, develops and implements a comprehensive communications strategy and program in support of Ministry policies and activities. The strategy employs virtually all communication tools, including advertising, media publicity, audio visual and film packages, information promotion and a broadly based educational program encompassing students of all ages and the general public. The activity also provides consultation to senior management and the Minister as required and to branches and staff of the Ministry as a means of maintaining effective communications with the public and the Ministry's direct client group.	- Communications Branch

Activities	Activity Description	Organization Components
6. Analysis and Planning	The Analysis and Planning Activity is responsible for: . developing and maintaining Ministry strategic and operational planning systems; . providing for the co-ordination and analysis of Ministry policy; . implementing the Ministry's policy approval process and developing and maintaining the Ministry's Policy Manual; . coordinating the Ministry's Management Standards and Improvement Project; . coordinating the Ministry's research activities and administering the Provincial Lottery Fund; . contributing to the effective management and efficient utilization of Ministry resources; . developing techniques for social, economic and policy analyses, program evaluation and priority setting.	- Policy and Planning Branch - Provincial Lottery Fund Is this an organization? How do they differ? ? ? ? ?

Activities	Activity Description	Organization Components
7. Legal Services	The Legal Services Activity is responsible for: . drafting of legislation, regulations, and amendments; . acting as Counsel in Ministry prosecutions and hearings; . advising on preparation of all Control Orders and other coercive instruments and acting as Counsel in appeals therefrom to the Environmental Appeal Board; . advising on drafting of contracts; . advising and participating in proceedings before tribunals and courts in other jurisdictions.	- Legal Services Branch
8. Audit Services	This activity evaluates the practicability, effectiveness and efficiency of the systems of internal control designed to protect and safeguard Ministry interests, assets, revenues and expenditures.	- Management Audit Branch
9. Systems Development Services	This activity provides developmental and operating support for the Ministry's computerized information systems.	- Systems Development Office
10. Experience 1984	Provides meaningful work experience for students during the summer months.	- Experience 1984 Isn't this part of something else - rather than a separate entity?

~~NO STATEMENT TO COVER EA PROGRAM~~ OK.

PROGRAM	PROGRAM DESCRIPTION
Environmental Planning	Under this program, plans and programs are developed to protect air quality, surface and groundwater quality and quantity, to manage wastes, to ensure an adequate quality of drinking water and to promote the consideration of the environment in the planning and development of undertakings. Laboratory and applied research services are also provided. — Standard development & management of hazardous substances implied in protection?

Activities	Activity Description	Organization Components
1. Program Administration	This activity provides management for the Environmental Planning Program and is responsible for policy enunciation and recommendations for legislation.	- Office of the Assistant Deputy Minister, Environmental Planning Division
2. Air Resources	This activity provides for the assessment of air quality, the assessment of effects of various air pollutants, develops environmental criteria and standards so that harmful effects are minimized through air management activities and develops air pollution emergency response capabilities.	- Air Resources Branch - Board of Negotiation

ARE THESE ACTIVITIES??

Activities	Activity Description	Organization Components
3. Water Resources	This activity develops and maintains water resources inventories, provides for full development and use of water resources, provides information on the availability and potential development of water supplies, assesses and develops abatement strategies for municipal and industrial waste water systems and processes, and provides for the protection and enhancement of the quality and uses of drinking water, surface and groundwater and aquatic ecosystems.	- Water Resources Branch
4. Waste Management	This activity provides for the development of plans and programs to monitor and manage the generation, reuse, collection, transportation, treatment, and disposal of domestic, commercial and industrial wastes.	- Waste Management Branch
5. Hazardous Contaminants and Standards	This activity assesses the significance of hazardous contaminants and pesticides and co-ordinates the development of standards, plans and programs for their control.	- Hazardous Contaminants and Standards Branch - Pesticides Advisory Committee - Environmental Standards Advisory Committee
6. Environmental Assessment	This activity provides for the coordination and evaluation of environmental assessments of proposed undertakings and promotes the consideration and inclusion of environmental, social and economic matters in the planning and development of these undertakings.	- Environmental Assessment Branch - Environmental Assessment Advisory Committee - Board ?

Activities	Activity Description	Organization Components
7. Laboratory Services and Applied Research	Laboratory Services provides analytical support for the operating programs of the Ministry, including sample testing, analytical method development and data interpretation. Applied Research provides practical research and technical support for Ministry programs in the areas of drinking water treatment and distribution technology, control and treatment of urban waste water discharges and special studies of waste disposal effects on groundwater and soils.	- Laboratory Services and Applied Research Branch - Regional Laboratories . Northwestern . Southwestern . Southeastern

out of date

PROGRAM	PROGRAM DESCRIPTION
Environmental Control	This program provides for the delivery of programs to protect air quality, surface and groundwater quality and quantity, to manage the disposal of wastes, to ensure an adequate quality of drinking water and to control sources of noise and the use of pesticides. The program also provides coordination for designated critical issues and the orchestration of intergovernmental activities. Subsidies to Provincial Health Units are provided under Part VII of the Environmental Protection Act.

Activities	Activity Description	Organization Components
1. Program Administration	This activity provides management and policy direction for the compliance and environmental approvals and technical support activities within the Environmental Control Program.	- Office of the Assistant Deputy Minister, Regional Operations Division - Environmental Appeal Board - Farm Pollution Advisory Committee
2. Hearing Panel on Industrial Waste Management	The Hearing Panel is responsible for conducting public hearings into the safety and technical acceptability of a suitable site for the establishment of a waste treatment and disposal facility for liquid industrial and hazardous wastes.	- Hearing Panel on Industrial Waste Management

Activities	Activity Description	Organizational Components
3. Environmental Assessment Board	The Board conducts public hearings under the terms of The Ontario Water Resources Act, The Environmental Protection Act, and The Environmental Assessment Act or as directed by Orders-in-Council. The Board conducts public hearings on: . proposed sewage works, . waste disposal sites, . proposed waste management systems, . environmentally sensitive undertakings as defined under the Environmental Assessment Act, . other environment-oriented matters at the request of the Minister.	- Environmental Assessment Board
4. Intergovernmental Relations and Strategic Projects	This activity coordinates the Ministry's approach to designated critical issues and orchestrates the intergovernmental activities of the Ministry.	- Office of the Associate Deputy Minister, Intergovernmental Relations & Strategic Projects Division - Intergovernmental Relations Office - Strategic Project: Acid Precipitation - Strategic Project: Niagara River Improvement - Strategic Project: St. Clair/Detroit River Improvement Team

Activities	Activity Description	Organizational Components
5. Compliance	This activity provides for the enforcement of regulations, the control of emissions and the delivery of abatement programs: . to protect air quality, . to protect surface and groundwater quality and quantity, . to manage the disposal of wastes, . to ensure an adequate quality of drinking water, and . to control sources of noise and the use of pesticides.	- Includes from each of the six Regions . Directors' Offices . Industrial Abatement Sections . Municipal and Private Abatement Sections . Special Investigation Unit
6. Environmental Aprovals and Technical Support	Environmental Approvals develops guidelines for acceptable industrial, municipal and private disposal systems, reviews and approves such systems and reviews land use proposals to ensure that environmental safeguards are incorporated into land use policies and programs. This area also administers Part VII of the Environmental Protection Act. Technical Support provides skilled technical assistance to the Environmental Control Program activities in the Regions by monitoring ambient air and water quality and measuring the success of abatement programs.	- Technical Support Sections from each of the six Regions - Environmental Approvals Component of the Environmental Approvals and Project Enginnering Branch - EPA Part VII Grants - Part VII Advisory Committee

PROGRAM	PROGRAM DESCRIPTION
Utility Planning and Operations	This program provides for the development and management of sewage treatment plants, water treatment plants and liquid industrial waste treatment and disposal facilities. Grants are also provided towards the repair and renewal of private sewage systems.

Activities	Activity Description	Organization Components
1. Capital Financing and Revenue	This activity provides financial administration for the construction and operation of Provincial water and sewage facilities. This activity also provides financial and control services for the Ministry's disbursements, grants and cost sharing programs and for the billing and collecting of revenues, receipts and credits.	- Capital Financing and Revenue Branch
2. Project Engineering	This activity provides assistance to municipalities to meet, in the most efficient manner, the requirements of The Environmental Protection and Ontario Water Resources Acts for the provision of water and wastewater treatment facilities.	- Project Engineering component of the Environmental Approvals and Project Engineering Branch - Emergency Response
3. Utility Operations	This activity provides municipalities having agreements with the Ministry, with an acceptable quality, and quantity of potable water, and disposition and treatment of their sewage and specified industrial wastes in an acceptable manner through the efficient management and operation of water and wastewater treatment facilities.	- Plant Management and Operations Sections from each of the six Regions.

Activities	Activity Description	Organization Components
4. Ontario Waste Management Corporation	This activity provides for the management and development of a waste treatment and disposal facility to treat liquid industrial and hazardous wastes and to provide for the recovery of resources, the reduction of waste at its source, and research and development into the management of such waste.	- Ontario Waste Management Corporation

MINISTRY OF THE ENVIRONMENT

(1) Environmental Assessment Board
(2) Environmental Appeal Board
(3) Pesticides Advisory Committee
(4) Farm Pollution Advisory Committee
(5) Board of Negotiation
(6) Ontario Waste Management Corporation
(7) Ontario Environmental Assessment Advisory Committee

MINISTER
Hon. Andrew S. Brandt

DEPUTY MINISTER
Brock A. Smith

- Communications Branch
- Legal Services Branch — *J.N. Mulvaney, Q.C.*
- French Language Services Office
- Affirmative Action Office

ADM ENVIRONMENTAL PLANNING DIVISION — *D.E. Redgrave*

- Air Resources Branch — *D. Balsillie*
- Water Resources Branch — *J. Bishop*
- Waste Management Branch — *R.M. Gotta*
- Hazardous Contaminants and Standards Branch — *Acting Director E. Piché*
- Environmental Assessment Branch — *L. Stevens*
- Laboratory Services & Applied Research Branch — *G.C. Ronan*

ASSOCIATE DM INTERGOVERNMENTAL RELATIONS AND STRATEGIC PROJECTS DIVISION — *J.W. Giles*

- Intergovernmental Relations Office
- Strategic Project: Acid Precipitation
- Strategic Project: Niagara River Improvement
- Strategic Project: Waste Disposal Site
- Strategic Project: St. Clair/Detroit River Improvement Team

Director Policy and Planning Branch — *A. Castel*

ADM REGIONAL OPERATIONS DIVISION — *D.P. Caplice*

- Northwestern Region — *W.M. Vrooman*
- Northeastern Region — *W.J. Gibson*
- Southwestern Region — *D.A. McTavish*
- West Central Region — *B. Boyko*
- Central Region — *G. Mierzynski*
- Southeastern Region — *D.N. Jeffs*
- Environmental Approvals and Project Engineering Branch — *C.B. McIntyre*

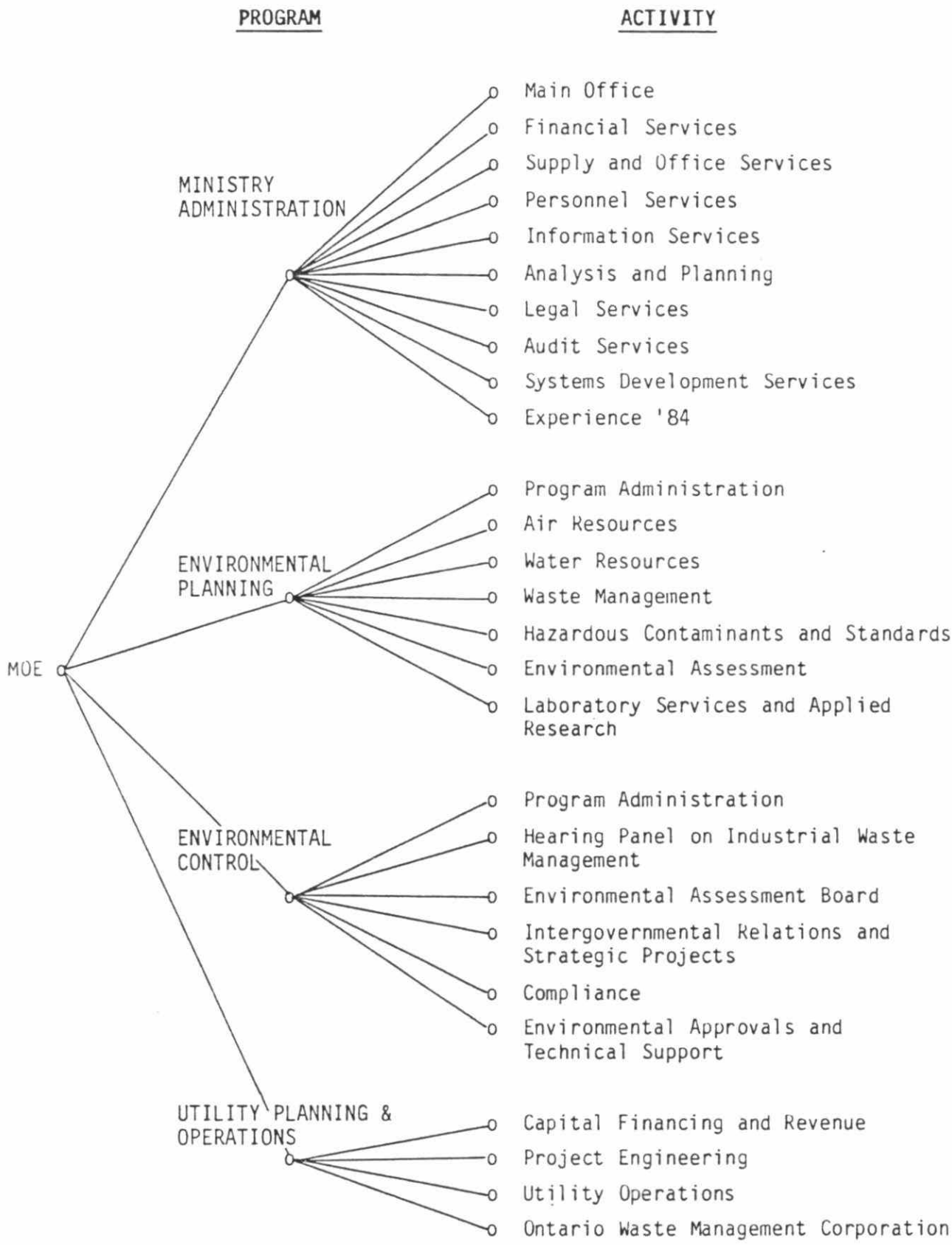
EXECUTIVE DIRECTOR FINANCE AND ADMINISTRATION DIVISION — *G.E. Higham*

- Accounts Branch — *R. Atherton*
- Capital Financing and Revenue Branch — *C.D. Mialkowsky*
- Management Audit Branch — *E.F. Heath*
- Human Resources and Personnel Development Branch — *R.E. Burns*
- Administrative Services Office
- Systems Development Office

June 1984

FIGURE 1

MINISTRY OF THE ENVIRONMENT
PROGRAM/ACTIVITY STRUCTURE



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